

**Wedding Agreement Form  
St. James Catholic Church  
905 Park Ave.  
Falls Church, VA 22046  
(703)532-8815**

Congratulations on your engagement. This form is designed to assist you as you begin preparations for your wedding. All policies and fees are effective December 1, 2021.

- Before scheduling a wedding, the engaged couple should submit the Request for Marriage Preparation form available on our website. After submitting the form, the rectory office will have a priest contact you to set up a meeting. Allow at least six months for marriage preparation.
- You can schedule your wedding after you and the priest have met and agreed on a date and time. The Church will be scheduled when the Church deposit and the signed Wedding Agreement form are received at the rectory office.
- The fees for weddings are as follows;
  - o \*\$300 Church deposit/fee. The Church deposit/fee for non-parishioners is \$500. The deposit/fee will cover the fees for the Church.
  - o \$300 Organist/Music Director (the check should be made out to the organist).
  - o \$200 Soloist/Cantor (the check should be made out to the cantor).
  - o \$50 Two Altar Servers (\$25 cash each, can be dropped off at the church or given directly to the servers.)
  - o If you would like to make an offering to the Priest or Deacon, please make the check payable to them.
- For additional information please refer to the Wedding Guidelines on the St. James website or call the rectory at 703-532-8815.

\*Quinceaneras also require a \$300 deposit to reserve the church.

By signing below, I agree to abide by fees on this agreement form and the Wedding guidelines on the Website.

\_\_\_\_\_  
Signature of Bride or Groom

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Bride and Groom

\_\_\_\_\_  
Wedding date

\_\_\_\_\_  
Telephone Number

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